

THE NINETY-NINES, INC.
STANDARD OPERATING PROCEDURES

International Airmarking

Duties and Responsibilities:

Answer questions about airmarking from Chapters and Sections.

Respond to requests for airmarking from airports, referring them to the local Chapter or Section as necessary.

Serve as a resource to Chapters and Sections to help to resolve questions about proper airmarking techniques, application and location.

Promote airmarking efforts both within The 99s and the community.

Notify Chapters and Sections of any changes in airmarking regulations and/or suggested practices.

Recommend updates to the Mid-Atlantic Section Airmarking Manual and publicize the manual's availability to Sections and Chapters.

Provide periodic reports to the International Board of Directors, as requested.

Submit an annual report to Headquarters for the Annual General Meeting packet.