

**SOUTH CENTRAL SECTION NINETY-NINES
BOARD OF DIRECTORS MEETING
OCTOBER 6, 2020
MINUTES OF THE ONLINE ZOOM MEETING**

The Board of Directors of the South Central Section of The Ninety-Nines met in an online Zoom meeting on Tuesday, October 6, 2020. Governor Monica Randolph-Graham called the meeting to order at 8:05 PM and welcomed all those in attendance. Laurie Adams Peake introduced the board members. In attendance from the Board of Directors were the following members with their local chapter listed.

Monica Randolph-Graham, Governor (Fort Worth)
Laurie Adams Peake, Vice Governor (Dallas)
Kathy Clark, Secretary (Houston)
Aileen Hummel, Treasurer (Fort Worth)
Elizabeth Frankowski, Assistant Treasurer (Houston)
Becky Smith, Director (Austin Hill Country)
Kathy Spahr, Director (Nebraska)
Jo Cunningham, Nominating Committee Chair (Rio Grande Norte)
Heather Hodge, Webmaster & Approach Editor (Arkansas)

Also in attendance were the following South Central Section Members.

Gretchen Jahn, Colorado (immediate past Governor)
Camelia Smith, Arkansas (immediate past Secretary)
Cynthia Barclae, Colorado
Bonnie Johnson, Vice Chair, Kansas
Julie Hall-den Boer, Arkansas
Terry Fiala, Colorado Chapter Chair
Jennifer Iliams (Oklahoma)

Governor Monica Randolph-Graham informed members that if anyone needed to ask a question, to unmute her computer or other device and raise her hand. A total of 16 members were present for the October 6, 2020 Board Meeting.

The minutes of the April 25, 2020 Board Meeting were written by Secretary Camelia Smith. They were reviewed by Linda Horn and Gretchen Jahn, and are posted on the SCS 99s website. There being no corrections, a motion to approve the minutes was made and seconded.

Aileen Hummel and Laurie Adams Peake volunteered to be on the review committee for the minutes of today's board meeting.

Jo Cunningham and Aileen Hummel volunteered to be on the review committee for the minutes of the October 17, 2020 business meeting.

It was reported that the Museum of Women Pilots did not get their grant. Covid-19 has hit the museums hard, and their incomes have decreased greatly due to very limited visitors. The MWP hopes more attendees will come in the future. The museum is setting up a Youth Education Center, for which they need a computer table and chairs. The estimated cost is \$700.

Aileen Hummel, Treasurer, gave the highlights of the checking account report. Attendees were notified that if anyone had a question, she could unmute her computer and ask her question.

The Assistant Treasurer, Elizabeth Frankowski, gave the details of the Financial and Budget reports. The information is also posted on the SCS website. Elizabeth reported that the beginning balance on June 1, 2020 was \$5242.29.

Elizabeth Frankowski suggested that the SCS donate the amounts below to the following groups, based on donations generally given.

AE Memorial Scholarship Fund	\$300
AE Birthplace Museum	\$1000
Museum of Women Pilots	\$1000
Endowment Fund	\$250-\$300
*NIFA	\$500
**Endowment Operations	\$250 (Last year gave 0)

*Marilyn Shaefer would like to increase the scholarship award to \$5700.00.

**No money given to Endowment Operations in Spring 2020 meeting.

Elizabeth stated that all these donations would leave us \$2808.28 in the account.

Elizabeth said that the Dallas Chapter has seed money for their Sectional Meeting. The Dallas Chapter has been able to reschedule the conference since the in-person meeting was cancelled due to concerns about spreading the coronavirus (Covid-19).

Lake Charles and New Orleans Chapters are looking at January for the final information on their sectional meeting. They do not expect a high-dollar expenditure. Baton Rouge is still shut down and on hold after Hurricane Laura.

Kris Irvin-Herron has not reported that Endowment Operations are in need of donations at this time.

Elizabeth Frankowski stated that we should be receiving about \$2500 from International for section dues rebatement. The biggest part of our budget lately is the Governor's Expense fund, which paid for the upgraded form of our Zoom meeting.

Gretchen Jahn asked for more information about the cost of needs for the Museum of Women Pilots. A report was made that the MWP needs a computer, flight simulator, tables, and chairs for the Youth Education Center. They also need to pay for speakers for their host lecturers as another funding source.

Elizabeth Frankowski reported that the following donations are suggested for the SCS to make.

300	AEMSF
1000	AEBpM
1000	MWPs (99s Museum)
300	Endowment Fund
<u>+750</u>	NIFA
3350	

Elizabeth will recommend these donations on October 17, 2020 at the online Zoom business meeting. Elizabeth made a motion to approve these donations, and it was seconded. All attending said “Aye” and approved.

Director Becky Smith reported on membership retention and the upcoming fall sectional meeting. A “standby and hold” procedure has been initiated. If a member is one month late, she is put on standby. If she is two months late, she is put on hold. If she is three months late, she is removed from the regular list and considered inactive. An inactive member is not allowed to vote until she rejoins. Becky has email templates ready to send out for members who are one month late and two months late. She receives her information from headquarters. Becky has sent 94 email reminders out to those on the late list and information about how they can renew online or by mail. She has created Excel sheets to keep a running log on those who are late with their dues.

Proposed bylaw changes are on hold for now.

The Governor recommended we buy the Zoom addon Webinar feature to use for the upcoming business meeting on October 17 for \$149.99. Emails were sent to all board members, and all members approved. Also, it was noted that you can do a webinar add-on for \$40 a month. It has a question and answer option, is more visible, and more interactive.

Elizabeth Frankowski made a motion to buy the webinar feature for \$40 for one month. Jo Cunningham seconded. All attending voted “Aye” and were in favor of the motion.

Governor Monica Randolph-Graham next presented a list of Action Items for review of items in progress and for future implementation.

Secretary records will need to be sent to headquarters to be scanned.

The SCS needs to develop an awards criteria for awards to be presented. Also a survey could be started to encourage more SCS members to run for section office.

Monica Randolph-Graham has set up a training series for the Chapter chairs and all section members invited. Past training on Leadership, Resilience and Motivation, and upcoming Mentor Panel Nov 10th.

Governor Monica Randolph-Graham and Vice Governor Laurie Peake reported the SCS Meeting SOPs (standard operating procedures) have been revised for easier flow of meetings and easier updates. They will be sent to two past meeting hosts for review and input.

The SCS board wants to implement a way for chapters who are hosting SCS conferences to receive information and advice from chapters who have previously hosted SCS conferences in the past few years.

Heather Hodge, webmaster and Approach editor, will work with Angie Slingluff (Section Aerospace Education Advisor) on developing a STEM category (Science, Technology, Engineering, & Math) for the SCS website. Information for the category can be divided into sections regarding age, participants, and lecturers.

Fundraising for the SCS is on hold for now.

A survey on section meeting has been completed and will be entered into survey monkey and sent after the section meeting Oct 17.

Mentoring for our organization is an idea which has found much favor in recent times and is considered critical to help student pilots overcome roadblocks in their training. Instead of a Membership Chair, Monica suggested creating an M & M advisor (Mentor and Membership advisor. However, The Membership Chair is a committee per Bylaws and name cannot be changed. Thus Mentor Advisor will be added.

Elizabeth Frankowski commented that if the membership chair found the additional job of mentoring to be too time-consuming, a separate person at the chapter level could do that job, which would also create more involvement of existing members. Chapter members could fill out a form as to whom they would be willing to mentor.

We want to look for ways to promote our organization beyond putting out flyers. Heather Hodge asked everyone to think of other ways to reach out to bring in more new members. She said that there is one chapter that has a mentoring form already designed.

Julie Hall-den Boer suggested that whenever a new member joins, we could assign two members with something in common to mentor her. Mentoring could range from short pep talks to longer consultations.

It was noted that there were 52-54 members who have signed up to attend the online Zoom SCS meeting for October 17, 2020.

As there was no other business to attend to, Becky Smith made a motion for the meeting to adjourn. Elizabeth Frankowski seconded the motion, all were in favor, and Monica Randolph Graham adjourned the meeting.

Respectfully submitted,
Kathy Clark, Secretary, South Central Section Ninety-Nines