

**99s SCS Fall Board Meeting
Santa Fe, NM
September 24, 2004**

Incoming SCS Governor Kris Irvin called the members of the new board to order at 5:05 pm on September 24, 2004.

Proposal for the 2007 or 2008 International Conference:

Jan McKenzie, Chairman of the International Site Selection Committee (which was formed in Houston at our Spring Section Meeting) for the SCS presented the top “two” picks of the 11-member committee. The group unanimously chose Breckenridge, CO and Denver/Boulder, CO as their top two sites. SCS members will vote on their choice at the Saturday (Sept. 25th) Business Meeting. Governor Kris Irvin will then present the selected site to the International Board at their November Meeting.

SCS Section & Meeting SOPs:

Updating the Section Standard Operating Procedures is needed & a committee should be formed to review & make recommendations – Kris Irvin. Anna Taylor asked if the SOPs were on our section website – “No, not until they have been reviewed and updated by the committee” - by Webmaster Linda Horn.

Section Meeting SOPs to be reviewed by: Ginny Boylls (Rio Grande Norte chapter), Sophia Thibodeaux (Houston chapter) & Frances Luckhart (Tulsa chapter) as they have hosted the last three section meetings.

Section Officer SOPs review board should include past & present board members. It was noted that no SOP's exist for Directors. Anna Taylor suggested updates should also be made to the Chapter Chair's Manual. Linda Horn stated she has done “minor” updating while putting the manual on the Section web site but perhaps it's something the Directors could undertake.

Awards – Jan McKenzie will help Marjorie Richison with this.

Section Meeting Rotation:

“Spring SCS Meeting 2006” – Kansas Chapter in Wichita – Late May or early June – date has not yet been finalized. Recommendation by Linda Horn: Please schedule before April 30th to stay away from NIFA dates.

Reminder: Vice-Governor Chris Swain is the contact for Chapters who plan to host a Section Meeting. Governor Kris Irvin suggested that the meeting sites not be in the same geographic region.

Vacant Director Position:

Deb Price of the Colorado Chapter has agreed to assume this position & will be installed at the Saturday Business Meeting.

Additional Advisors:

To continue as SCS Advisors:

- *NASA Advisor – Mary Fink (Yes - per Frances Luckhart)
- *Aviation Legislation – Charli Lamb
- *Historian – Penny White
- *Approach – Dottie Loveless (& Anna Taylor)
- *Scholarships – Rose Lepore
- *Awards – Phyllis Scott
- *By-Laws – Beverly Stephens
- *Web Site – Linda Horn

Advisor “Needed”:

*Membership – recommendations made were: Gloria Blank, Jacque Boyd, Didi Shaffer

Membership R & R Booklet:

Linda Horn -- this booklet is on the 99s International website. Linda will look at doing a link from our Section website to the International website.

Closing Comments:

Anna Taylor discussed the Approach and the possibility of installing our new officers at the end of the Spring Meeting at the Banquet with changes being made to the deadline for elections. Linda Horn concurred – in that it would better fit the 99s calendar year. Frances Luckhart stated that we are one of only two Sections who install their officers at the Fall Meeting.

Closing: Incoming Governor Kris Irvin adjourned the Board Meeting at 6 pm.

Respectfully submitted,

Diane F. Rose
Secretary

Minutes read by: Linda Horn, Colorado
Jan McKenzie, Colorado